



**National University of Computer & Emerging Sciences, Karachi**  
**Computer Science Department**  
**Fall 2024, Lab Tasks - 02**



<b>Course Code: CL-1000</b>	<b>Course: Introduction to Information and Communication Technology (IICT)</b>
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**Task 1: (MS PowerPoint)**

1. **Create a New Presentation**
  - Open PowerPoint and start a new blank presentation.
  - Save the presentation with the filename "Basic\_Presentation\_PRACTICE".
2. **Apply a Design Theme**
  - Go to the "Design" tab.
  - Choose and apply a design theme to the entire presentation.
3. **Add and Customize Slides**
  - Add three new slides to your presentation with different layouts.
  - On one of the slides, insert a text box and enter a title (e.g., "Welcome to My Presentation").
  - Change the font size, style, and color of the text.
4. **Insert and Format a Picture**
  - Insert a picture from your computer or an online source onto one of the slides.
  - Resize and position the picture and apply a basic picture style (e.g., border or shadow).
5. **Apply Transitions and Animations**
  - Go to the "Transitions" tab and apply a transition effect to each slide.
  - Set the transition duration to 1 second.
  - On one of the slides, select an object (text box or picture) and apply an animation effect that starts "On Click".
6. **Review and Save**
  - Review your presentation to ensure all elements are correctly applied.
  - Save the final version of your presentation with the filename "Basic\_Presentation\_PRACTICE\_(ROLL-NO)".

**Task 2: (Command Prompt)**

1. Change the text color to light green and the background to black using the color command.
2. Switch from the C: drive to the D: drive.
3. List all files and folders in the current directory using the dir command.
4. Create a new folder named "TestFolder" in the current directory, and then delete it.
5. Navigate to a directory called "Documents" (assuming it exists in your current path).
6. List the contents of the current directory and save the output to a file named "directory\_list.txt".
7. Open and view the contents of "directory\_list.txt".
8. Delete the file "directory\_list.txt", then recreate and delete the "TestFolder" folder.
9. Ping the website "google.com" and check the maximum, minimum, and average response times.